

Twin Creeks Bylaws for School Site Council

Purpose: The purpose of the Twin Creeks Site Council is to carry out the following duties:

- Develop the Single Plan for Student Achievement, which is a comprehensive plan that addresses strategies to meet the academic and safety needs for all students.
- Approve the plan and related expenditures in accordance with all state and federal laws and regulations
- Recommend the plan and expenditures to the governing board for approval
- Provide ongoing review of the implementation of the plan with the principal, teachers and other school staff members, making modifications to the plan whenever the need arises
- Annually evaluate the progress made toward school goals to raise the academic achievement of all students
- Carry out all other duties assigned to the council by the district governing board and by state law

Membership: The Site Council is composed of 10 members selected by their peers:

- 3 classroom teachers
- 1 other school staff member
- 5 parents or community members
- The school principal

Members shall serve for a two year term. No member shall serve more than one term consecutively.

Officers:

- The officers of this council shall be a chairperson and a recording secretary whom will be nominated and voted on by the council each year.

Duties of the Officers:

- It shall be the duty of the chairperson to preside at all meetings.
- In the absence of the chairperson, the Principal shall assume the duties of the chairperson.
- Should both officers be unavailable, the recording secretary shall preside.
- The recording secretary shall keep the minutes of all meetings.

Duties of Council Members:

- Regularly attend and participate in meetings.
- Maintain professional conduct.
- Understand that some topics may be confidential in nature.

Meeting and Quorum:

- Meetings shall be held at least four times per year.
- A simple majority of the membership shall constitute a quorum.